

PAPERWORK REDUCTION ACT SUBMISSION

Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the Supporting Statement and any additional documentation to: **Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW Washington, DC 20503.**

1. Agency/Subagency originating request U.S. EPA, OA/OPEI/Ofc. Of Business & Community Innovation/Small Bus. Div.	2. OMB control number b. G None a. 2 0 6 0 - 0 337 — — — —
3. Type of information collection <i>(check one)</i> a. G New collection b. G Revision of a currently approved collection c. X Extension of a currently approved collection d. <input type="checkbox"/> Reinstatement, without change , of a previously approved collection for which approval has expired e. X Reinstatement, with change , of a previously approved collection for which approval has expired f. G Existing collection in use without an OMB control number	4. Type of review requested <i>(check one)</i> a. X Regular b. G Emergency - Approval requested by: ____/____/____ c. G Delegated 5. Small entities Will this information collection have a significant economic impact on a substantial number of small entities? G Yes X No 6. Requested expiration date a. X Three years from approval date b. G Other Specify: ____/____/____
7. Title: State Small Business Stationary Source Technical and Environmental Compliance Assistance Program Annual Reporting Form	
8. Agency form number(s) <i>(If applicable)</i> 1748.03	
9. Keywords: air pollution control, reporting and recordkeeping requirements	
10. Abstract:s. As part of the Clean Air Act Amendments of 1990, the US Congress included, as Section 507, the requirement that each state establish a Small BUSINESS Stationary SOURCE Technical and Environmental Compliance Assistance Program to assist small businesses in complying with the Act. EPA must provide the Congress with periodic reports from the EPA Small Business Ombudsman on these programs, including their effectiveness, difficulties encountered, and other relevant information. Each state assistance program will submit requested information to EPA for compilation and summarization on an annual basis.	
11. Affected public <i>(Mark primary with "P" and all others that apply with "X")</i> a. <input type="checkbox"/> Individuals or households d. <input type="checkbox"/> Farms b. <input type="checkbox"/> Business or other for-profit e. <input type="checkbox"/> Federal Government c. X Not-for-profit institutions f. X State, Local or Tribal Government	12. Obligation to respond <i>(Mark primary with "P" and all others that apply with "X")</i> a. G Voluntary b. G Required to obtain or retain benefits c. X Mandatory
13. Annual reporting and recordkeeping hour burden a. Number of respondents 53 b. Total annual responses 53 1. Percentage of these responses collected electronically 100 % c. Total annual hours requested 2120 d. Current OMB inventory 4240 e. Difference -2120 f. Explanation of difference 1. Program Change -2120 2. Adjustment 0	14. Annual reporting and recordkeeping cost burden <i>(in thousands of dollars)</i> a. Total annualized capital/startup costs 0 b. Total annual costs (O&M) 0 c. Total annualized cost requested 0 d. Current OMB inventory 0 e. Difference 0 1. Program change 0 2. Adjustment 0
15. Purpose of information collection <i>(Mark Primary With "P" and all others that apply with "X")</i> a. <input type="checkbox"/> Application for benefits b. X Program evaluation c. <input type="checkbox"/> General purpose statistics d. <input type="checkbox"/> Audit e. <input type="checkbox"/> Program planning or management f. <input type="checkbox"/> Research g. <input type="checkbox"/> Regulatory or compliance	16. Frequency of recordkeeping or reporting <i>(check all that apply)</i> a. X Recordkeeping b. Q Third party disclosure c. X Reporting 1. Q On occasion 2. Q Weekly 3. Q Monthly 4. Q Quarterly 5. X Semi-annually 6. X Annually 7. Q Biannually 8. Q Other (describe) _____
17. Statistical methods Does this information collection employ statistical methods? <div style="text-align: right;"> Q Yes X No </div>	18. Agency contact <i>(person who can best answer questions regarding the content of this submission)</i> Name: <u>Angela Suber</u> Phone: <u>202-260-7205</u>

19. Certification for Paperwork Reduction Act Submissions

On behalf of this Federal agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9.

NOTE: The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. *The certification is to be made with reference to those regulatory provisions as set forth in the instructions.*

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- © It reduces burden on small entities;
- (d) It uses plain, coherent, and unambiguous terminology that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention periods for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3):
 - (i) Why the information is being collected;
 - (ii) Use of information;
 - (iii) Burden estimate;
 - (iv) Nature of response (voluntary, required for a benefit, or mandatory);
 - (v) Nature and extent of confidentiality; and
 - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of the instructions);
- (i) It uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of these provisions, identify the item below and explain the reason in Item 18 of the Supporting Statement.

Signature of Program Office Official

Director

Date

Signature of Senior Official or designee

**Oscar Morales, Director
Collection Strategies Division
Office of Environmental Information (OEI)**

Date